Rehab Mahmoud Hassan Abdel-Fattah



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**Job objective:**

 **Seeking a teaching assistant position in accounting department in a university or an academy that will utilize my education and training.**

**Education background:**

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| **September 2007-September 2011** | **Bachelor degree in accounting, Faculty of commerce, English section Zagazig University.** **With Grade: Excellent with first class honor.** |
| **September 2011–September 2013** | **Pre –master in accounting, Faculty of commerce, Zagazig University.** **With Grade: Very Good.** |
| **September 2013 – June 2016** | **Finished master thesis entitled ( The Role Of Financial Reporting Quality In mitigating The Restrictive Effect Of Dividend Policy On Capital Investment Decisions – an empirical study in Egyptian environmental ) , Faculty of commerce , Zagazig University.** |

**Work Experience:**

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| **December 2011 - present** | **Working as teaching assistant in Accounting Department, Faculty Of Commerce – English Section, Zagazig University.** |

**Training & Extra courses:**

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| **July 2006 - august 2006** | **Efficiently completed courses of ( General English – Computer Science ) in Green Future Academy , Zagazig , Sharkia .**  |
| **July 2009 – august 2009** | **Efficiently completed Banking Training , Miser Banque , Zagazig Branch , Zagazig , Sharkia.** |
| **Augest 2009** | **Successfully completed Camp for Leadership Development Sponsored by the Ministry of Higher Education and Scientific Research Egyptian, arish city .** |
| **July 2009 – September 2009** | **Efficiently completed course of General English – New Next Academy , Zagazig , Sharkia .** |
| **July 2010 – August 2010** | **Efficiently completed course for ( Effectiveness Leader& Management ) – New Next Academy , Zagazig , Sharkia.** |
| **July 2010 – August 2010** | **Efficiently completed Banking Training , National Bank Of Egypt , Abo-Kbeer Branch , Abo-Kbeer , Sharkia.** |
| **July 2011 - july 2012**  | **Successfully completed The Education Development Program for Egyptian universities (EDUEgypt) Sponsored by New Horizons For Training And Education which include these courses programs :**English Language Skills ProgramBusiness Process Outsourcing(BPO) Skills ProgramA variety of courses :Voice and Accent Language PracticeCustomer Service SkillsBusiness SkillsSoft SkillsAptitude SkillsAnalytical Thinking skillsPC skillsCultural SensitivityBPO Industry Orientation Business Skills Program  **it focuses on general business skills including English Language skills, Customer Service, Soft Skills and BPO orientation.**Information Technology Outsourcing (ITO) Skills Program |

**Voluntary work:**

* **March 2007 – present Collective work with my classmates in faculty**
* **Voluntary visit to children with cancer – Sidnaui hospital , Zagazig .**
* **Voluntary visit to Many orphanages , zagazig .**
* **Voluntary share in Organizing a ceremony on Orphan Day every year in Masria Plaza Garden , Zagazig .**
* **February 2007 – present Volunteer in the charities of Sonaa El – Haiah , Zagazig .**
* **Volunteer teacher in Science Power Project sponcered by Vodafone Charities .**
* **June 2007 – Present Volunteer in the charities of Resala , Zagazig .**
* **Participated in the establishment of The First Re-Manufacturing Department of Resala , Zagazig Branch .**

**Skills:**

 **Personal skills : Team Worker, Quick Learner, Enjoy Challenge, Team Player & Fast Learner .**

 **Computer skills : Very good computer and internet user.**

 **Language skill :**

* **Fluent in both written and spoken Arabic.**
* **Very Good in both written and spoken English.**

**Work Experience:**

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| **Penglake company for internet services,  Sales clerk &  Customer service' agent .*** **Guided customers to the appropriate department**
* **Assisted with the stocking and pricing of merchandise**
* **Answered incoming phone calls and directed to proper department**
* **Assists co-workers with various office tasks**
* **Marketing our services**
 | **2011 -2012** |
| **Teaching Assistant in Accounting Department, Zagazig University – English Section, Sharkia .****Participating in teaching these courses :*** **Principals of Cost Accounting.**
* **Principals Of tax Accounting.**
* **The Environmental Accounting and Auditing.**
* **Management accounting.**
* **Financial accounting.**
 | **2012- present**  |

## Interests : Computer - Reading – Traveling .

**Personal information:**

* **Date of Birth : 20 april 1990**
* **Marital Status : married with one baby.**
* **Nationality : Egyptian.**

**References available upon request.....**